

To receive an agreement for the Station Platform and consider any actions and associated expenditure

Overview

Currently there is no agreement in place for Saltash Town Council to maintain the shrub areas of the platform shown below.

GWR confirmed a third-party contractor currently undertakes ground maintenance four times a year at Saltash Station. The rota is varied, and the four visits may only take place during certain time periods dependent on growth, weather and workloads of the company.

Following a site meeting with the Station Manager and Environmental Team for GWR, an agreement for the marked area of land outlined in red (lower level planting contained within the bedding area only, not the surrounding area) was discussed and confirmed as possible subject to agreeing the schedule of works, risk assessments/method statements, insurance and correct PPE worn.

The Environmental Team (two staff members) cover over 20 stations and welcome working in partnership with towns, parishes and volunteer groups to ensure all stations look their best.

For reference and information purposes only, the areas marked with a green circle are the located boats which Saltash Rotary are in the process of arranging a separate agreement with GWR.

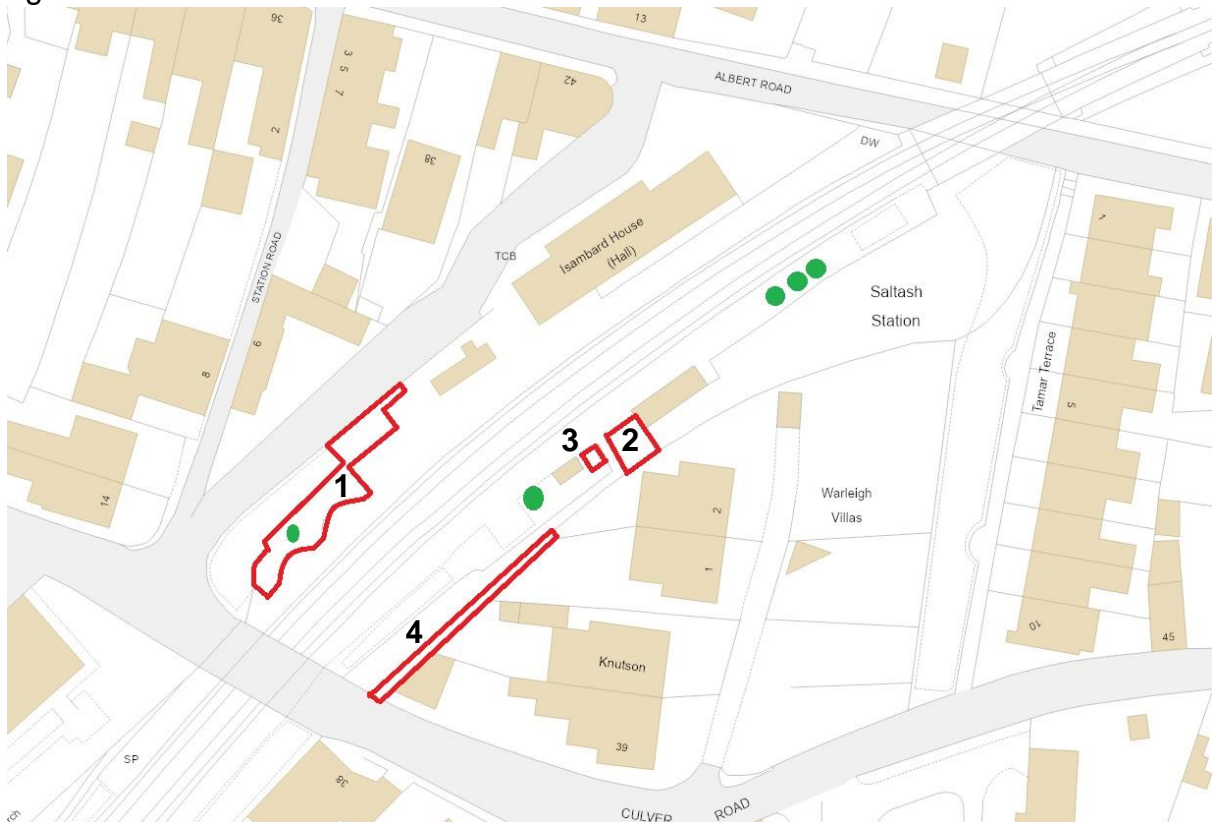




Figure 1 - Area marked on map as 1



Figure 2 Area marked on map as 1



Figure 3 Area marked 2 on the map



Figure 4 Area marked 3 on the map



Figure 5 Area marked 4 on the map

Surrounding wall areas (slopes and trees contained within) are to be maintained by GWR and their third-party contractor.

GWR have agreements with many other Towns, Parishes, Charities and Friends of across Cornwall such as Gunnislake, Bodmin and Calstock.

Working in partnership has proved to be of benefit to both GWR and Towns and Parishes as it ensures Stations are maintained and kept looking welcoming.

Service Delivery have confirmed they have capacity to undertake the work.

GWR's Environmental Team will provide on-site training and work in partnership with STC once an agreement is finalised. The Environmental Team request any works to be discussed prior to being undertaken to ensure a good working partnership.

For example, GWR are happy for plaques and planting to be placed in the permitted bedding area. However, in order to ensure it is a smooth process for all involved, liaising with the Environmental Team is essential and benefits both parties.

The Station Manager confirmed hanging baskets on Isambard House are permitted as the building is owned by the Town Council, however if flower boxes were requested for the railings it would require Service Quality Excellence (SQE) approval (not a simple process).

Next Step

Members are asked to consider:

1. Forming an agreement for the maintenance to the Station platform area located in the pictures;
2. Additional PPE items as requested by GWR/Network Rail allocated to budget code 6673 Service Delivery – Clothing;
3. The installation of six hanging baskets on Isambard House building, facing the platform and two baskets either side of the front door at a cost of approx. £192 and £60 for the baskets, allocated to budget code 6506 Grounds and Maintenance, subject to GWR/Network Rail approval for the water bowser to enter the platform.

Budget

Budget code: 6673 Services Delivery – Clothing

Budget Availability: £2,820

**End of report
Admin Officer**